# Pen Cycle<sup>®</sup>





# **Registration Form**

## & Duty of Care Waste Transfer Note

To register your participation and receive a "Welcome pack" free of charge, please complete the form below. Alternatively, you can register online at www.alliance-healthcare.co.uk/pencycle. Your registration form will also act as your waste transfer note.

**Please note** that Alliance Healthcare will retain a copy of this transfer note and may use the contact details supplied to help manage this service. See Privacy Notices on page 3 for more information.

Full name of key pharmacy contact(s)	
E-mail address of key contact	
Alliance Healthcare account number	
Pharmacy name	
Pharmacy address	
Postcode	
	I confirm that this is the address of the collection point
Name of Unitary Authority or Council	
SIC code (2007)	47730
Pharmacy telephone number	

For convenience, the following sections of the Duty of Care Waste Transfer Note have been **completed on your behalf** by Novo Nordisk and Alliance Healthcare, with confirmation that they have fulfilled their duty to apply all relevant waste collection regulations.

A	<b>Description of Waste</b>	
<b>A1</b>	Description of waste	Non-hazardous pharmaceutical waste
	List of Waste Regulation Code(s)	20 01 32
A2	How is the waste contained?	Cardboard cartons
	How much waste?	12 cartons, 90kg per annum

### **B** Current Holder of the Waste – Transferor

See above – this pharmacy is a holder/producer of waste

### **Person Collecting the Waste** – Transferee Full name of contact Jon Cornforth Company name and address Alliance Healthcare (Distribution) Limited, Millshaw Park Avenue, Millshaw Park Trade Estate, Leeds Postcode LS11 OLR **C2** Are you the local authority? No **C3** Are you a registered waste carrier, Yes broker or dealer? Registration number CBDU176489 Details Carrier, Broker, Dealer - Upper Tier

01/09/2023

31/08/2024

### (Continued on page 3)

Valid to

**D** The Transfer

Start date of transfer

Transferor		
Name		
Representing		
Signature (wet signature is needed)		
Date		

# Transferee Name Jon Cornforth Representing Alliance Healthcare (Distribution) Limited Signature Date 01/09/2023

If you need any help completing this form, please contact the Skills in Healthcare team at:

PenCycle@skills-in-healthcare.co.uk or on 0330 100 0448.

Once you have completed the registration form, **return it to us as soon as possible**, by one of the following means:

E-mail	PenCycle@skills-in-healthcare.co.uk
Post	Skills in Healthcare, Pharmacy Services Development and Delivery, 43 Cox Lane, Chessington, Surrey, KT9 1SN
Fax	0203 044 8993

You will need to keep a copy of this for a minimum of two years. This can be an electronic or physical version.

The service is managed by Alliance Healthcare (Skills in Healthcare) in partnership with Novo Nordisk.

**Please note** your details will be held by Alliance Healthcare. Your pharmacy name and address will be provided to Novo Nordisk and included on the PenCycle website to inform people who use pre-filled Novo Nordisk pens about all pharmacies involved in the PenCycle initiative. This information will not be used by Novo Nordisk for any other purposes.

Novo Nordisk or its subcontractors will not obtain any of your personal data except for the name and address of your pharmacy.

For more information on how Alliance Healthcare protects and processes your personal information, please visit our Privacy Policy here: www.alliance-healthcare.co.uk/privacy-and-security

Novo Nordisk considers the protection of your personal data and privacy a very important matter. Novo Nordisk seek to adhere to all privacy laws and enforce clear policies on protecting personal information. If you want to know more about how Novo Nordisk handle personal data please visit the Novo Nordisk website: **www.novonordisk.co.uk/our-privacy-policies**.

Should you have any questions about Novo Nordisk Privacy Notices or approach to data privacy, or wish to exercise your rights, you are invited to contact: **privacyuk@novonordisk.com**.